

## Madrasah Usman e Ghani

308 St Saviours Road, Leicester, LE5 4HJ

### Madrasah Re-opening arrangements

September 2020

Dear parent/guardian

Asalaamu alaykum,

I hope this letter reaches you in good health. Our staff have been working towards a safe re-opening of the Madrasah. Below are arrangements and safety measures that have been put in place to ensure safety of staff, children and parents.

#### Classroom routines:

- At drop off/pickup times, all adults will wear face masks when welcoming children until otherwise advised.
- Adults will not be permitted to enter the Madrasah, volunteers will be present to assist students.
- Hand sanitizers will be placed at entrances for students to use.
- Students temperature will be checked upon entrance by a designated member of staff.
- Madrasah will be split into 2 sessions.
- Session 1 will operate with 6 classes (3 classes for boys and 3 classes for girls).
- Session 2 will operate with 6 classes (3 classes for boys and 3 classes for girls).
- 15 minute slots will be given for students to enter and leave the Madrasah.
- Each session will last a maximum of 45 mins.
- Students are encouraged to bring their own sanitizers, although the Madrasah will have hand sanitizers on site.
- Students **MUST** stay in their bubbles at all times.
- 1 year group will be split into 2 classrooms, allowing a maximum of 15 students in each.
- 15 students in 1 classroom will be treated as a bubble.
- 2 teachers will be teaching 1 year group.
- Students will be facing forward and socially distanced.
- Students **MUST** bring their own water bottles and prayer mats.

- Students **MUST** bring and use their own stationary.
- Students are **NOT** to leave their seats until instructed.
- Teachers will go to students to listen to their Quran.
- Each classroom will be cleaned after each session.
- Where possible, windows/doors will be kept open with staff to secure entrance and exits to ensure ventilation. Students to dress appropriately (Jumpers and Coats).
- All staff will be issued with a face shield (named) and gloves.
- Wudhu and toilet facilities are closed until further notice.
- Doors will be allocated for **ENTRANCE** and **EXITS** only.

### Advice and guidance

- Students showing symptoms will be sent home to self isolate,
- In case of a positive case, the entire bubble will be told to self isolate according to government guidance.
- If a student has to self isolate from school, they must **NOT** attend Madrasah for the said period.

The management will review the running of Madrasah during this pandemic and will enforce good practices for staff, parents and students when practical to do so.

We thank you for your co-operation, patience and support during this difficult time. We acknowledge the time, effort and work that has gone into home schooling to ensure their Quran recitation has been practised regularly. We will inform parents when we are ready to reopen Madrasah.

Please remember us in your prayers.

*Mohammad Sadiq*

Madrasah Usman e Ghani

Monday 14<sup>th</sup> September 2020

